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| **Welcome Home Quality Care, LLC** **APPLICATION FOR EMPLOYMENT** Date:      |

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| --- | --- | --- |
| Last Name      | First Name      | Middle Name      |

|  |  |
| --- | --- |
| Present Address (number, street, city, state, zip code)      | Home Phone      |
| E-Mail Address      | Alternate Phone      |
| Social Security No.      | Date Available      | Desired Salary      |
| Position Applied for      |
| Are you a citizen of the United States?

|  |  |
| --- | --- |
| [ ] Yes | [ ] No |

 | If no, are you authorized to work in the United States?

|  |  |
| --- | --- |
| [ ] Yes | [ ] No |

 |
| Have you ever been convicted of a crime? If yes, explain

|  |  |
| --- | --- |
| [ ] Yes | [ ] No |

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|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| What Shift(s) are you available to work?

|  |  |  |
| --- | --- | --- |
| [ ] First | [ ] Second | [ ] Third |
| [ ] Rotating | [ ] Weekend | [ ] Non-Standard |

 | Types of Employment Preferred (Check more than one box if desired)

|  |  |
| --- | --- |
| [ ]  Permanent (Full Time) | [ ] Permanent (Part Time) |
| [ ]  Temporary (Full Time) | [ ]  Temporary (Part Time) |
|  |  |

 |
| What days are you available to work?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| [ ]  Monday-Friday | [ ]  Weekends Only | [ ]  Non-Standard |  |  |  |  |
| [ ]  Monday | [ ]  Tuesday | [ ] Wednesday | [ ]  Thursday | [ ]  Friday | [ ]  Saturday | [ ]  Sunday |

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|  |  |  |
| --- | --- | --- |
| Do you have transportation available? | [ ]  Yes | [ ] No |
| Do you have a valid driver’s license | [ ]  Yes | [ ] No |
| Are you over age 18? | [ ]  Yes | [ ] No |
| Are you a veteran? | [ ]  Yes | [ ] No |

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| **EDUCATION AND TRAINING** |
| Check the box next to the highest grade or year completed in school:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| [ ]  1 | [ ] 2 | [ ]  3 | [ ] 4 | [ ]  5 | [ ] 6 |
| [ ]  7 | [ ] 8 | [ ]  9 | [ ] 10 | [ ]  11 | [ ] 12 |

 | Do you have a High School Diploma, HSED, or GED?[ ] Yes [ ]  No |
| Highest grade completed in college      |
| Name of School | Dates Attended | Course(s) of Study | Degree / Awards |
| From | To |
|       |       |       |       |       |
|       |       |       |       |       |

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| **CERTIFICATIONS, LICENSES, AWARDS** |
|                                |

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| **WORK EXPERIENCE** |
| Employer      | From (Month/Year)      | To (Month/Year)      |
| City, State      |
| Your Title(s)      | Reason for Leaving      |
| Your Duties                                    |
| May we contact your previous supervisor for a reference?

|  |  |
| --- | --- |
| [ ] Yes | [ ] No |

 |
| Employer        | From (Month/Year)      | To (Month/Year)      |
| City, State      |
| Your Title(s)      | Reason for Leaving      |
| Your Duties                                    |
| May we contact your previous supervisor for a reference?

|  |  |
| --- | --- |
| [ ] Yes | [ ] No |

 |
| Employer       | From (Month/Year)      | To (Month/Year)      |
| City, State      |
| Your Title(s)      | Reason for Leaving      |
| Your Duties                                    |
| May we contact your previous supervisor for a reference?

|  |  |
| --- | --- |
| [ ] Yes | [ ] No |

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| **SPECIFIC SKILLS** |
|                                               |

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| **PROFESSIONAL REFERENCES** |
| Full Name      | Relationship      |
| Company      | Phone      |
| Address      |
| Full Name      | Relationship      |
| Company      | Phone      |
| Address      |
| Full Name      | Relationship      |
| Company      | Phone      |
| Address      |

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| --- |
| I certify that my answers are true and complete to the best of my knowledge.If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. |
| Signature      | Date      |

**Applicants may be tested for illegal drugs.**

Please send application to:

Welcome Home Quality Care, LLC

24134 Daniel Johnson Road

Siren, WI 54872